

***Citizenship Application Workshop
Information and Documents to Bring***

Please bring the following to the workshop:

- A **copy** of your **Permanent Resident Card** (also known as your “green card”) – back and front sides.
- Your **driver’s license** or state identification card.
- Your **passport**.
- Your **Social Security number** (we do not need the card itself).
- Filing Fee
 - A. **Check or money order**, payable to “*U.S. Department of Homeland Security*”, with A-number on memo line
 - \$725 (if under 75 years of age)
 - \$640 (if 75 or older)
 - B. **I-942 “Request for Reduced Fee”** and check or money order, payable to “*U.S. Department of Homeland Security*”, with A-number on memo line
 - \$405 (if under 75 years of age)
 - \$320 (if 75 or older)
 - C. **I-912 “Request for Fee Waiver”** and supporting documentation

- A list of your **residences** for the past 5 years.

<i>Address</i>	<i>From (date)</i>	<i>To (date)</i>

If your mother or father is a U.S. citizen, please provide:

- Name of U.S. citizen parent Date of birth of U.S. citizen parent
- Country of birth of U.S. citizen parent
- A list of your **employers** (and/or schools) for the past 5 years.

<i>Employer or school</i>	<i>Address</i>	<i>From (date)</i>	<i>To (date)</i>

A list of every trip you’ve taken outside the U.S. (including trips to Canada and Mexico) **FOR THE LAST FIVE (5) YEARS**. Do not include trips less than 24 hours. ****NOTE: If you have traveled outside the U.S. FOR MORE THAN SIX (6) MONTHS at a time since you got your green card (even if outside the last five years), please also include all of those trips**

<i>Date left US</i>	<i>Date returned</i>	<i>Countries visited</i>

If you are NOW married:

- Your spouse’s name Your spouse’s name of employer
- Your spouse’s birth date Your spouse’s address
- Date of your marriage

If your spouse naturalized to become a U.S. citizen:

- Date your spouse became a U.S. citizen (date of naturalization ceremony)

If your spouse is not a U.S. citizen:

- Your spouse’s country of citizenship
- Your spouse’s A-number (if any)
- Your spouse’s immigration status (permanent resident, other)

If your current spouse was married before:

➔ Please provide this information on *all* of your spouse's previous marriages.

- | | |
|---|---|
| <input type="checkbox"/> His/her prior spouse's name | <input type="checkbox"/> Date of marriage to his/her prior spouse |
| <input type="checkbox"/> His/her prior spouse's immigration status | <input type="checkbox"/> Date of end of marriage to his/her prior spouse |
| <input type="checkbox"/> Prior spouse's date of birth | <input type="checkbox"/> Reason for end of marriage (divorce, death, other) |
| <input type="checkbox"/> Prior spouse's country of birth | |
| <input type="checkbox"/> Prior spouse's country of citizenship or nationality | |

If you were married before, please provide the following information about your prior spouse:

➔ Please provide this information on *all* of your previous marriages.

- | | |
|---|---|
| <input type="checkbox"/> Your prior spouse's name | <input type="checkbox"/> Prior spouse's country of citizenship or nationality |
| <input type="checkbox"/> Your prior spouse's immigration status | <input type="checkbox"/> Date of marriage to your prior spouse |
| <input type="checkbox"/> Prior spouse's date of birth | <input type="checkbox"/> Date of end of marriage to your prior spouse |
| <input type="checkbox"/> Prior spouse's country of birth | <input type="checkbox"/> Reason for end of marriage (divorce, death, other) |

If you have or ever had children (including biological, deceased, adopted, step, living overseas, married, etc.):

➔ Please provide this information on *all* of your children.

- | | |
|--|---|
| <input type="checkbox"/> Child's name | <input type="checkbox"/> Child's country of birth |
| <input type="checkbox"/> Child's birth date | <input type="checkbox"/> Child's current home address |
| <input type="checkbox"/> Child's A-number, if applicable | |

If you ever served in the armed forces in the U.S. or your home country, please provide documentation of service (i.e. military discharge papers, enlistment papers, etc.)

If you have ever been arrested, cited, charged, detained, jailed, convicted, imprisoned, sentenced, etc., including traffic violations:

- | | |
|--|---|
| <input type="checkbox"/> Date(s) of arrest, citation, or charge | <input type="checkbox"/> Place(s) of arrest, citation, or charge |
| <input type="checkbox"/> Length of probation and proof that terms of probation is complete | <input type="checkbox"/> Number of days spent in jail (if applicable) |
| <input type="checkbox"/> Police and court records showing arrests, charges, convictions, and penalties (fine, jail, probation, etc.) | |
| ○ <u>How to obtain a court disposition:</u> go to the court where the criminal case took place and request a copy of the final court disposition from the Clerk's office. Bring photo identification with you and the case number (if you have it) | |

If you have ever been excluded, removed, or deported from the U.S.:

- | | |
|---|--|
| <input type="checkbox"/> Date of exclusion, removal, or deportation proceedings | <input type="checkbox"/> Place of exclusion, removal, or deportation proceedings |
|---|--|

If you are a male living in the US at any time between your 18th and 26th birthdays, you were required to register for selective service. If you did not register for Selective Service, you must obtain a status information letter from the Selective Service System

- Check your Selective Service number and registration date here: www.sss.gov → Select "Check a Registration"
- If you did not register for Selective Service, obtain your status information letter here: <http://www.sss.gov/FSmen.htm>

If you want to apply for a fee waiver:

- Most recent tax return forms with all W2s, attachments, and schedules
- Official letter from government, if you receive any government benefits
 - Attach a recent letter, notice or other official document dated within the last 3 months that shows: (1) the name of the person receiving the benefit and (2) the name of the agency that is providing the benefit

Thank you!